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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 5 December 2016 at 11.00 am.

Present:

Chairman: Councillor M D Conolly

Councillors: T J Bartlett
P M Beresford
N J Collor
N S Kenton
K E Morris

Also Present: Councillor S F Bannister
Councillor S S Chandler
Councillor M R Eddy
Councillor P Walker

Officers: Chief Executive
Director of Environment and Corporate Assets
Director of Finance, Housing and Community
Director of Governance
Director of Property Services (East Kent Housing)
Head of Strategic Housing
Policy and Projects Manager
Waste Services Manager
PR and Marketing Officer
Senior Heritage Officer
Democratic Support Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 94 5.12.16 Open Key Decisions No Call-in to apply Yes Implementation Date 13 December 2016	<u>APOLOGIES</u> It was noted that Councillor P A Watkins had sent an apology for absence.	None.	To note any apologies for absence.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 95 5.12.16 Open Key Decisions No Call-in to apply Yes	<u>DECLARATIONS OF INTEREST</u> It was noted that there were no declarations of interest.	None.	To note any declarations of interest.	

Implementation Date 13 December 2016				
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 96 5.12.16 Key Decisions No Call-in to apply Yes Implementation Date 13 December 2016	<u>RECORD OF DECISIONS</u> It was agreed that the decisions of the meetings of the Cabinet held on 7, 21 and 28 November 2016, as detailed in decision numbers CAB 67 to CAB 93, be approved as correct records and signed by the Chairman.	None.	Cabinet is required to approve the Records of Decisions of the Cabinet meetings held on 7, 21 and 28 November 2016.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 97 5.12.16 Open Key Decisions No Call-in to apply Yes	<u>NOTICE OF FORTHCOMING KEY DECISIONS</u> It was agreed that there were no forthcoming Key Decisions identified for pre-Scrutiny at this stage.	None.	Cabinet is requested to identify any Key Decisions that it considers would be beneficial to refer to one of the Scrutiny Committees before	

Implementation Date 13 December 2016			the matter comes before Cabinet for formal decision.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 98 5.12.16 Open Key Decisions No Call-in to apply Yes Implementation Date 13 December 2016	<u>LORRY PARKING SURVEY UPDATE</u> It was agreed: (a) That the Scrutiny (Policy and Performance) Committee's recommendation (a), made at its meeting held on 15 November 2016 (Minute No 87, be approved, subject to the caveat that the 11.00pm to 4.00am period be included in the next enforcement survey as a one-off check only. (b) That the Scrutiny (Policy and Performance) Committee's recommendations (b) (i) to (iii) be approved, subject to Kent County Council, as the Highways Authority, also being lobbied in respect of the Traffic Management Act and the payment of parking fines by foreign-registered vehicles.	To approve the recommendations without amendment.	At its request, the Scrutiny (Policy and Performance) Committee, at its meeting held on 15 November 2016, received an update on lorry parking issues in the District and made recommendations to Cabinet.	

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CAB 99 5.12.16 Open	<u>ENVIRONMENTAL ENFORCEMENT SERVICE DELIVERY OPTIONS</u> It was agreed:	None.	The Scrutiny (Policy and Performance)	

Key Decisions Yes Call-in to apply Yes Implementation Date 13 September 2016	(a) That the Scrutiny (Policy and Performance) Committee's endorsement of Cabinet decision CAB 75, made at its meeting held on 7 November 2016 (Minute No 89), be acknowledged. (b) That Cabinet decision CAB 75 be reaffirmed.		Committee, at its meeting held on 15 November 2016, endorsed Cabinet decision CAB 75 of 7 November 2016.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 100 5.12.16 Open Key Decisions Yes Call-in to apply Yes Implementation Date 13 December 2016	<u>INTRODUCTION OF FIXED PENALTY NOTICES FOR FLY-TIPPING</u> It was agreed: (a) That the Scrutiny (Policy and Performance) Committee's endorsement of Cabinet decision CAB 76, made at its meeting held on 15 November 2016 (Minute No 90), be acknowledged. (b) That Cabinet decision CAB 76 be reaffirmed.	None.	The Scrutiny (Policy and Performance) Committee, at its meeting held on 15 November 2016, endorsed Cabinet decision CAB 76 of 7 November 2016.	

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CAB 101	<u>PERFORMANCE REPORT - SECOND QUARTER 2016/17</u>	None.	The Scrutiny	

5.12.16 Open Key Decisions No Call-in to apply Yes Implementation Date 13 December 2016	It was agreed: (a) That the Scrutiny (Policy and Performance) Committee's endorsement of Cabinet decision CAB 78, made at its meeting held on 15 November 2016 (Minute No 91), be acknowledged. (b) That Cabinet decision CAB 78 be reaffirmed.		(Policy and Performance) Committee, at its meeting held on 15 November 2016, endorsed Cabinet decision CAB 78 of 7 November 2016.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 102 5.12.16 Open Key Decisions Yes Call-in to apply Yes Implementation Date 13 December 2016	<u>AWARD OF CONTRACT FOR GAS SERVICING AND HEATING INSTALLATIONS</u> It was agreed: (a) That the Scrutiny (Policy and Performance) Committee's endorsement of Cabinet decision CAB 81, made at its meeting held on 15 November 2016 (Minute No 93), be acknowledged. (b) That Cabinet decision CAB 81 be reaffirmed.	None.	The Scrutiny (Policy and Performance) Committee, at its meeting held on 15 November 2016, endorsed Cabinet decision CAB 81 of 7 November 2016.	

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				consultees (if any)
<p>CAB 103 5.12.16 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 December 2016</p>	<p><u>AYLESHAM VILLAGE EXPANSION - UPDATE AND DEED OF VARIATION</u></p> <p>It was agreed:</p> <p>(a) That the Scrutiny (Community and Regeneration) Committee's endorsement of Cabinet decision CAB 80, made at its meeting held on 16 November 2016 (Minute No 58), be acknowledged.</p> <p>(b) That the Scrutiny (Community and Regeneration) Committee's recommendation (b) be rejected since it is for Cabinet to prioritise where capital receipts should be allocated across the whole District.</p> <p>(c) That Cabinet decision CAB 80 be reaffirmed.</p>	<p>To accept Scrutiny's additional recommendation.</p>	<p>The Scrutiny (Community and Regeneration) Committee, at its meeting held on 16 November 2016, endorsed Cabinet decision CAB 80 of 7 November 2016 and made an additional recommendation.</p>	

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<p>CAB 104 5.12.16 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 December</p>	<p><u>RECYCLING REWARD SCHEME</u></p> <p>It was agreed:</p> <p>(a) That the implementation of a recycling reward scheme, to be funded from funding awarded to the Council by the Department for Communities and Local Government, be approved.</p> <p>(b) That the Director of Environment and Corporate Assets be authorised to procure a provider to administer and host the scheme.</p> <p>(c) That a report be brought back to Cabinet in February/March 2017</p>	<p>To not amend the report recommendations.</p>	<p>Following a joint application, Dover and Shepway District Councils have received funding of £720,486 from the Department for Communities and Local Government to implement a recycling reward scheme across</p>	

2016	with further details of the proposed scheme.		both districts.	
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<p>CAB 105 5.12.16 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 December 2016</p>	<p><u>DRAFT WATERLOO CRESCENT, DOVER CONSERVATION AREA APPRAISAL</u></p> <p>It was agreed:</p> <p>(a) That the draft Waterloo Crescent Conservation Area Character Appraisal, set out at Appendix 1 of the report, be approved for a period of 6 weeks' public consultation.</p> <p>(b) That the Head of Regeneration and Development be authorised, in consultation with the Portfolio Holder for Environment, Waste and Planning, to make any necessary editorial changes to the appraisal prior to consultation in order to assist with clarity, consistency, explanation and presentation.</p>	<p>None.</p>	<p>Under the Planning (Listed Buildings and Conservation Areas) Act 1990, there is a requirement for local authorities to review their conservation areas and to publish proposals for their preservation and enhancement.</p> <p>The draft Waterloo Crescent Conservation Area Character Appraisal supports one of the key recommendations in the Dover District Heritage Strategy and will be used to help inform the emerging plans for the Dover Waterfront</p>	

			Masterplan.	
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CAB 106 5.12.16 Open Key Decisions No Call-in to apply Yes Implementation Date Immediate	<u>EXCLUSION OF THE PRESS AND PUBLIC</u> That, in accordance with the provision of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.	None.		

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CAB 107 5.12.16 Exempt Key Decisions Yes Call-in to apply Yes Implementation	<u>PROVISION OF ACCESS EQUIPMENT AND SERVICES FOR NEW WINDOWS AND EXTERNAL DECORATION AT CANADIAN ESTATE, DOVER</u> It was agreed that the contract between Anglian Building Products Ltd and Dover District Council be increased by the sum set out in paragraph 3 of the report to allow for progression of the recommended option, including the cost of access. The contract will be revised to the sum set out in paragraph 6 of the report.	None.	The current contract between Dover District Council and Anglian Building Products Ltd to install new windows (and carry out external repairs and decoration) at the Canadian	

Date 13 December 2016			Estate makes no provision for access arrangements (e.g. scaffolding, etc) and must therefore be varied to cover this additional cost.	
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The meeting ended at 11.38 am